



## Abundant Life Academy Enrollment Process

It is our honor to serve you, minister to you, and to love you... One way we can serve you is to walk you through the enrollment process... we will be with you every step of the way. We know that you may feel all alone and overwhelmed, but you are not alone and we can carry your load. The enrollment process is a part of our ministry where we have the privilege of ministering hope and encouragement to parents in need. For most parents this is a “trying” time and a test of faith. Many parents can barely hold up under the weight. It is our job to minister hope, courage, and strength. Therefore, it is our heart’s desire to assist you through the enrollment process and walk you through each step.

### Step 1: The Application

It is our job to carefully screen every student candidate to ensure each newly enrolled student is an appropriate fit with the ALA student profile. As you already know, Abundant Life Academy is an early-intervention school for unmotivated teens who are emotionally immature and act “entitled”. As we state throughout our web site Abundant Life Academy is not set up to serve teens who are in need of mental health services (substance abuse treatment, treatment for bipolar/depression, oppositionally defiant, or in need of help with “cutting”), nor are we able to serve teens that have a criminal history (gangs, theft, violence/assault, drug possession/trafficking, etc.). For those parents who are seriously interested in Abundant Life Academy as an option for their child we require that they first complete our comprehensive application prior to being considered for enrollment. Thus, the Application is the first of many steps through the enrollment process. Once we have received your application our Admissions Team will promptly review it. You should hear back from ALA within 24-hours of submitting your application.

To fill out the ALA Application one simply needs to go to our web site ([www.abundantlifecademy.com](http://www.abundantlifecademy.com)) and navigate to the “Application” page (or, go to [www.abundantlifecademy.com/app.php](http://www.abundantlifecademy.com/app.php)). Once you land on the Application page look for the following link ... [“Fill out our Application Online, here! \(NEW OPTION\)”](#) (*it will*

*be the first link*). Click on this link, opening up the registration page of our application system. *(Please note: Prior to filling out the application everyone must register. Registration is easy. Simply follow the directions for “New Users”. Additionally, parents can download and print the application, which can then be faxed to the ALA Admissions Team 435-644-8292).* Fill out the entire application and then submit *(follow the submission instructions at the end of the application)* the application. The Abundant Life Academy Admissions Team will be automatically notified upon the submission of your application. Our goal will be to review the application and get in touch with you in 24-hours or less.

Once the ALA Admissions Team reviews your application you will receive a phone call from the ALA Admissions Coordinator. If the team has given you a preliminary acceptance clearance for enrollment the Admissions Coordinator will provide you with a list of parent references, as well as an Enrollment Checklist. *(Please note: The ALA Admissions Coordinator will walk you through the remainder of the enrollment process and coordinate the process for your convenience.)* At this time you will be given an enrollment interview appointment, a list of ALA contact names, and an opportunity to ask more questions.

#### *ALA Admissions Coordinators*

*Wendy Rogers 435-899-9998*

*Wendy Riddle 505-738-1701*

#### Step 2: The Family Interview

It is our hope to encourage all prospective parents by ministering hope. Again, we realize that this is a trying time for parents who are seeking a boarding school for their child. It is not an easy time, and the parents need to feel supported. We feel that it is an honor to minister to families and we take this interview very seriously. Our goal is to serve and comfort the parent, ministering the love of Christ in a time of need.

Usually, a member of the ALA Executive Team will call the prospect parent to conduct the interview. At this time you learn everything there is to learn about Abundant Life Academy. The Executive Team member will explain our total program in complete detail, all the while asking pertinent questions about your child/family with the intentions of getting to you and your heart. At Abundant Life Academy success starts and ends with powerful relationships, thus we start off our relationship with our parents by spending a great deal of time with them. To be successful with your child we need your trust... trust is extremely important, so it is our desire to spend all the time necessary in building trust. During the interview process the parents are encouraged to ask any question, and leave no rock unturned.

Through this process our staff is able to minister, encourage, and to build confidence within the parents, while providing a sense of comfort and peace (don't be surprised if

our staff prays with you to start off the interview). During this process the parent usually asks a million questions, and we will try to answer each and every one of them. At this point in the relationship is all about helping the parent to feel comfortable with the people and process of Abundant Life Academy. Again, it is our intention to spend the necessary time to help parents build trust in ALA. At the end of this process the parent will know all about Abundant Life Academy and Abundant Life Academy will know all about the family and prospective student.

### Interview Team

*Craig Rogers 435-899-9997*

*Wendy Rogers 435-899-9998*

*Marek & Darlene Helstrom 435-899-0038*

### Step 3 – Financing

With all specialty boarding schools the cost can be immense, and Abundant Life Academy is no exception. Even though ALA costs less than most boarding schools of our kind many of our parents require financing through student loans. It is our intention to provide the very best financing package to our prospective parents. Currently, interest rates are exceptionally good and our financial resources can help you to receive excellent rates and terms. After the interview with the Executive Team member you will receive the contact information to begin the student loan process.

*ALA Financial Director*

*Donna Zetts 414-491-3110*

*Financing4Youth Loan Officer*

*Leslie Talbot 435-668-0763*

### Step 4 – Enrollment Packet

The next step is to download and print off the Enrollment Packet, the Enrollment Agreement, and all other enrollment forms from the ALA web site. Simply return to [www.abundantlifeacademy.com/app.php](http://www.abundantlifeacademy.com/app.php) and click on each link to download the forms. These forms are Adobe Acrobat files and will require that you have the Adobe Software on your computer in order to download the file (most computers come with the Adobe Software, but if you have trouble downloading these files please call Wendy Riddle at 505-738-1701 and she will assist you). Once you have downloaded these forms print them out, fill them out, and then fax them to 435-644-8292. You will also be required to send the signed hard copies by mail to 220 West 300 North, Kanab, UT 84741. The Enrollment Packet includes the Enrollment Agreement, dozens of authorization forms, as well as a master check off list.

## Step 5 – Due Diligence (Uniforms, Basic Needs List & Transport Services)

It is now time to order the uniforms and to purchase items required on the Students Basic Needs List in preparation of pending enrollment and student arrival. Moreover, it is time to set up the transportation (air fare, escort, etc). The ALA Admissions Coordinator is ready and eager to help the parent through this stage, as the parent will definitely need assistance (*Please note: once the parent has ordered the uniforms and set a transport itinerary please notify the ALA Admissions Coordinator*).

In order to set up student's academic course work ALA will need the student's latest transcripts faxed to ALA, as well as to our curriculum provider, Abundant Life Academy Online High School. On our Application page ([www.abundantlifeacademy.com/app.php](http://www.abundantlifeacademy.com/app.php)) you will find the proper download and link to retrieve the fax cover sheet and order instructions. The download link is identified as, "Please click here to download the Abundant Life Academy Online High School Fax Cover Sheet"). This form will instruct the parent how to provide the most recent transcripts. This form has all the instructions including the fax numbers.

Additionally, on [www.abundantlifeacademy.com/app.php](http://www.abundantlifeacademy.com/app.php) parents will find the "Basic Needs List". This list is the instructions to the parent in regard the student's needs (a comprehensive list of items that need to be packed and sent along with the student upon enrollment), as well as instructions on how to order the ALA uniform.

### *Admissions Team*

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